

**MINUTES**  
**REGULAR MEETING OF COUNCIL OF THE R.M. OF SIFTON**  
**THURSDAY, OCTOBER 08<sup>th</sup>, 2020 - 8:30 A.M., OAK LAKE COMMUNITY HALL**

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**MEMBERS PRESENT:**

Reeve: Cyril Druwe. Councilors: Wilson Davis, Scott Phillips, Russell Thiessen, Mark Houston, Larry Wallace, Stan Cochrane, Dave Roulette. Administrator: Lon Turner

**A. CALL TO ORDER at 8:30 a.m. by Cyril Druwe.**

**B. ADOPTION OF AGENDA**

**MOTION:** W. Davis – S. Phillips

**2020-135** BE IT RESOLVED that the agenda for the regular meeting of October 08, 2020 be adopted as presented.

**CARRIED.**

**C. ADOPTION OF MINUTES**

**MOTION:** L. Wallace – R. Thiessen

**2020-136** RESOLVED that the minutes of the regular meeting of September 10, 2020, as circulated, be taken as read and approved, all statutory requirements having been fulfilled.

**CARRIED.**

**D. RECEPTION OF DELEGATES**

8:45 a.m. Cody Denbow, Public Works Foreman entered the meeting to update Council on Operator's schedules and machine maintenance:

- Glass replaced in all 3 graders, 2 new front tires for Volvo grader, steady bearing being replaced; dozier projects to do; culverts to fix; mowing to do; PW staff using up holidays on down-time; extra road gravelling done; Sifton Park project discussion; River Hill work to do; Semi needs work on front windshield.

Albert Logeot, Utilities-Urban Centre Foreman to update Council on Utilities and other activities:

- Civic address signs to complete; lagoon samples taken; mowers winterized and put away, all mowers in good shape; working on sewer issues on southside of Oak Lake, need to replace curb-stops and will be good to have a couple added inventory; SRCD helped to GPS manholes, some were below grade 6-12", risers cost approx. \$400/3", a PIN LOCATOR will be helpful and will purchase; PW seasonal staff to finish October 15<sup>th</sup> and October 31<sup>st</sup>; will purchase another lift of sign posts.

**E. REPORTS OF COMMITTEES**

**Oak Lake District Arena:**

Exit sidewalk complete, ice convenor hired, looking for 2020-21 caretaker, establishing COVID 19 protocols, dehumidifier on and working, plant is on and ice starting to go in to be scheduled for use in third week October.

**Watershed District:**

CAWD and AWWD Expansion notices given out; amalgamation issues

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**OLRCDB/REC Committee:** General discussion on succession planning for EDO/REC position; options explored and discussed potential for non-profit corporation start-up but don't want to conflict or interfere with current board; discussion on involving community groups to determine projects to work on.

**General Discussion:** Provincial Park management explored, compared to other recreational lake areas where municipal and private manages properties; need to clean up derelict properties across the RM, possible to do general mail-out to refresh public on By-Laws in place, shrubs along Plum Lane north side between Elm/Oak need to be cut back, ditch north of Oak Lake town between turnoffs, south of Hwy 1 needs to be cleaned up.

**F. COMMUNICATIONS**

**MOTION :** L. Wallace – S. Phillips

**2020-137** BE IT RESOLVED to **NOT ALLOW** the wrestling event to occur that is scheduled in the Oak Lake Community Hall in November 2020 due to concerns of the risk of COVID 19.

**RECORDED VOTE:**

<b>Druwe:</b>	<b>For</b>	<b>Houston:</b>	<b>Against</b>
<b>Wallace:</b>	<b>For</b>	<b>Roulette:</b>	<b>For</b>
<b>Thiessen:</b>	<b>Against</b>	<b>Cochrane:</b>	<b>For</b>
<b>Phillips:</b>	<b>For</b>	<b>Davis:</b>	<b>For</b>

**CARRIED.**

**G. ACCOUNTS**

**MOTION:** R. Thiessen – M. Houston

**2020-138** RESOLVED that the accounts paid of general account cheque numbers 7169 to 7220 and Direct Deposit payroll, and on-line payments, inclusive, from September 1 to September 30, 2020 in the amount of \$170,098.91 be approved.

**CARRIED.**

Councillor Stan Cochrane left the meeting due to a conflict of interest.

**MOTION:** R. Thiessen – M. Houston

**2020-139** BE IT RESOLVED that Council approves Accounts Payable as listed in Schedule "A" (attached).

**CARRIED.**

**MOTION:** S. Phillips – W. Davis

**2020-140** BE IT RESOLVED that Council approves Accounts Payable as listed in Schedule "A" (attached).

**CARRIED.**

Councillor Stan Cochrane re-entered the meeting.

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**MOTION: D. Roulette – M. Houston**

**2020-141** BE IT RESOLVED that Council approves month-to-date Accounts Payable listing including cheques #7222 to 7250.

**CARRIED.**

**MOTION: R. Thiessen -S. Phillips**

**2020-142** RESOLVED that the RM of Sifton approves the Financial Statement as presented.

**CARRIED.**

**MOTION: M. Houston – L. Wallace**

**2020-143** BE IT RESOLVED to transfer \$50,000.00 from Sewer Utility Operating Bank Fund 60 to Sewer Utility Reserve Fund 61.

**CARRIED.**

**H. UNFINISHED BUSINESS**

**MOTION: M. Houston – S. Cochrane**

**2020-144** RESOLVED that the RM of Sifton agrees to hire Loretta Black as Finance Assistant effective October 16, 2020, terms and condition as per Shedule “A” attached.

**CARRIED**

**MOTION: R. Thiessen – M. Houston**

**2020-145** BE IT RESOLVED the RM of Sifton approves the contract hiring of Jenn Young as Recreation Program Coordinator as per Schedule “A” (attached).

**CARRIED.**

**MOTION: R. Thiessen – W. Davis**

**2020-146** BE IT RESOLVED that the RM of Sifton hold a by-election for Ward 1 on December 2, 2020.

**CARRIED.**

**MOTION: W. Davis – R. Thiessen**

**2020-147** WHEREAS a proposal to subdivide SE 26-9-24W, as contained in File No. 4184-20-8196 was received and presented to Council;

THEREFORE, BE IT RESOLVED that the proposed subdivision is approved.

**CARRIED.**

**MOTION: M. Houston – D. Roulette**

**2020-148** WHEREAS the RM of Sifton have software license agreement for All-Net; THEREFORE, BE IT RESOLVED that the Reeve and CAO sign the agreement.

**CARRIED.**

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**I. BY-LAW, POLICY & PUBLIC HEARINGS**

**MOTION: R. Thiessen – M. Houston**

**2020-149** BE IT RESOLVED that we do now move into a Committee of the Whole with Cyril Druwe in the chair to sit as a Conditional Use Board.

**CARRIED.**

**MOTION: S. Phillips – W. Davis**

**2020-150** BE IT RESOLVED that the Committee of the Whole be adjourned and that we resume the former order of business.

**CARRIED.**

**MOTION: L. Wallace – R. Thiessen**

**2020-151** WHEREAS Joseph Careme, Irene Plaisier and Debra Andrews have submitted Conditional Use Application No. 20-03 as required to comply with Zoning By-Law No 1325:  
AND WHEREAS this application requests approval to allow a conservation agreement to comply with RM of Sifton Zoning By-Law;  
THEREFORE, BE IT RESOLVED that Conditional Use Application be approved without conditions.

**RECORDED VOTE:**

Druwe:	For	Cochrane:	For
Wallace:	For	Phillips:	For
Thiessen:	Against	Wilson:	For
Houston:	For	Roulette:	For

**CARRIED.**

**MOTION: S. Cochrane – S. Phillips**

**2020-152** BE IT RESOLVED that By-Law No. 03-2020, Parking and Storing Vehicles By-Law, pass second reading.

**CARRIED.**

**MOTION: M. Houston – D. Roulette**

**2020-153** BE IT RESOLVED that By-Law No. 03-2020, Parking and Storing Vehicles By-Law, pass third reading and that it be signed, sealed and delivered.

**RECORDED VOTE:**

Druwe:	For	Wallace:	For
Thiessen:	For	Davis:	For
Phillips:	For	Roulette:	For
Cochrane:	For	Houston:	For

**CARRIED.**

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**MOTION: S. Cochrane – S. Phillips**

**2020-154** BE IT RESOLVED that the By-Law No. 04-2020 being a by-law to establish and regulate a code of conduct for council members pass first reading.

**J. GENERAL BUSINESS** *(no resolutions)*

- a. General discussion on operator's hourly reports, equipment checklists, Dennis County Planning activity; Oak Island Property for sale; advertising for sale RMS-owned property locations (lagoon, old hotel site on Cameron St.); increasing internet and cell service in RM by working with private service providers.
- b. Budget 2021 discussion tabled to next meeting.

**K. NOTICE OF MOTION**

**L. ADJOURNMENT**

- a. Adjourn by the Chair to meet again November 12 at 8:30 a.m.

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Reeve, Cyril Druwe

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Chief Administrative Officer, Lon Turner