

Dennis County Planning District

P.O. Box 100
Oak Lake Mb.
R0M 1P0

PH. 851-0380

Fax 855-2836

INFORMATION REQUIRED WHEN APPLYING FOR A DEVELOPMENT/BUILDING PERMIT

When applying for a Development/Building permit the following information will be needed;

- The applicant's name, and contact information
- Size of the structure being built (Length, Width, and Height)
- The location of the project (Civic Address and the legal Description)
- Approximate Value (not including the land) of the project
- Foundation Plan stamped by an Engineer licensed to practice in Manitoba
- Complete floor plan
- Type of lot on which you are building
- Possibly a legal survey.

Before a permit can be approved a floor plan, and foundation plan need to be submitted, along with any other information or documentation required by the Authority Having Jurisdiction.

- **SITE PLAN SHOWING:**
 1. Site boundaries including dimensions of property lines, and their bearing relative to North
 2. Identification of adjacent streets, lanes and other public right of ways
 3. Location and dimensions of any easements that cross the property and any other pertinent legal features
 4. Location and dimensions of any existing structures in relation to property boundaries and other structures
 5. Location of, in relation to property boundaries and other structures, the shape and size of the proposed structure, including roof overhangs, and other projections
 6. The access to the site, parking locations, and walkways
 7. Proposed building elevations measured at the main floor level
 8. The height of the building measured from grade to the mid-point between the eaves and ridgeline
 9. Location of the neighbour's buildings in relation to our property line
 10. The use of the building
 11. Legal Description (i.e. Section township and Range or Lot, Block and Plan)
 12. Any other information as required by the Development Officer

**If you have any questions please contact the Dennis County
Planning District at (204) 851-0380**