

MINUTES
REGULAR MEETING OF COUNCIL OF THE R.M. OF SIFTON
THURSDAY, DECEMBER 10th, 2020 - 8:30 A.M., OAK LAKE COMMUNITY HALL

MEMBERS PRESENT:

Reeve - Cyril Druwe. Councilors: Ward 1 - Russell Thiessen, Larry Wallace, Rick Kenderdine. Ward 2 - Wilson Davis, Scott Phillips, Stan Cochrane. Ward 3 - Dave Roulette, Mark Houston. Administrator - Lon Turner

Please note, Council and staff of the RM of Sifton would like to sincerely apologize to friends and family of Rick Gabrielle, former Councilor, for mistakenly marking Rick's name on September and November Council meeting minutes. Those minutes have since been corrected.

A. CALL TO ORDER at 8:30 a.m. by Cyril Druwe.

B. ADOPTION OF AGENDA

MOTION: R. Kenderdine – S. Cochrane

2020-172 BE IT RESOLVED that the agenda for the regular meeting of December 10, 2020 be adopted as presented.

CARRIED.

C. ADOPTION OF MINUTES

MOTION: R. Thiessen – L. Wallace

2020-173 BE IT RESOLVED that the minutes of the regular meeting of November 19th, 2020, as circulated, be taken as read and approved, all statutory requirements having been fulfilled.

CARRIED.

D. RECEPTION OF DELEGATES

8:45 a.m. **Cody Denbow, Municipal Foreman** to update Council on activities: light road grading being done now to smooth out roads; staff using up holiday time; machine maintenance being done on graders, backhoe, mower arm, dozer undercarriage major work being planned for 2021 as undercarriage is 100% wore out; road check in SE RM of a previously flooded road between 139 to 138W could use some coarse materials applied now in order to work road in spring 2021; ordering inventory for 2021 culverts and other needed materials now due to potential price hike in January 2021 of steel.

Albert Logeot, Public Works/Utilities Foreman to update Council on activities: Gas auger being fixed; tree trimming projects lined up; gator plow needs maintenance; road and sidewalk sanding to be done; could use sander for truck to apply to some RM roads; H2S monitor needs to be replaced and planning for safety training for 2021 planned – confined space and rescue, H2S risk management (training good for 3 years); need for brush mower for ditches, will cost price equipment purchase versus lease out work. Winter work for dumpster repairs and Reeve would like report evaluating status of all garbage bins.

E. REPORTS OF COMMITTEES

AMM Zoom meeting went well and covered basics of convention regarding elections, motions.

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Arena Board meeting presented the challenges of COVID-19 and impact on revenues and expenses. Arena to maintain ice surface and work on repairs until further Health Orders are available. Arena is seeking assistance from RM regarding lost revenues. New ice surface player entry doors are being put in.

Personnel Committee has annual reviews with staff and 2021 wages were discussed. Finance Officer to retire to part-time in April and new Finance Assistance is ready for the transition to full-time.

Several Councilors met via teleconference with Honorable Sarah Guillemard, Minister of Conservation and Climate to discuss management options for the control of erosion issues at **Oak Lake Provincial Park Beach** as well as the RM of Sifton partnering with the province to manage services for landscaping and janitorial services at **Oak Lake Provincial Park**.

CAO reviewed letter sent to Honorable Ron Schuler Minister of Infrastructure, regarding the status of **the Oak Lake Dam** and desire for a **pedestrian walkway** at Oak Lake Beach Resort. MI response stated that the dam is planned for maintenance repair for the winter of 2022/23 with repair options presented to the RM sometime in 2021. The pathway is something to look more into as it may involve private landowners.

Derelict properties are becoming an issue and would like more enforcement of RM Sifton Derelict Properties Bylaw. Also, Cairns located around the RM could use some landscaping and clean-up.

New Provincial **Code of Conduct** training deadline for Municipal Councils was reviewed.

F. COMMUNICATIONS

MOTION : **M. Houston – W. Davis**

2020-174 BE IT RESOLVED that the RM of Sifton issue the following grants and sponsorships from the Municipal Grants Program:

Crime Stoppers	\$120.00
Oak Lake Water & Fish Enhancement	\$1,000.00
OLCS Food for Thought	\$200.00
Oak Lake Golf Club	\$1,000.00
Oak Lake Minor Hockey	\$500.00
Oak Lake Busy Buddies 4-H	\$250.00
Oak Lake 4-H Beef Club	\$250.00
Oak Lake Rodeo Association	\$500.00
OL RCDB	\$500.00
Oak Lake Handi-Van	\$1,000.00
Oak Lake Curling Rink	\$500.00
Deleau Community Club (Park)	\$500.00
Military Service Recognition (Ad)	\$205.00
Oak Lake Legion	\$500.00

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MOTION: **M. Houston – S. Cochrane**
2020-175 BE IT RESOLVED to provide an extra operating grant for 2020 to the arena for \$30,000.00 to help cover lost revenues and increased expenses due to COVID 19.
CARRIED.

MOTION: **M. Houston – D. Roulette**
2020-176 BE IT RESOLVED that we do now move into a Committee of the Whole with Cyril Druwe in the chair to sit as the Oak Lake-Sifton Fire Board.
CARRIED.

MOTION: **W. Davis – S. Phillips**
2020-177 BE IT RESOLVED that the Committee of the Whole be adjourned and that we resume to the former order of business.
CARRIED.

MOTION: **S. Cochrane – L. Wallace**
2020-178 BE IT RESOLVED to purchase boardroom table for the hall as presented and attached.
CARRIED.

MOTION: **R. Kenderdine - M. Houston**
2020-179 BE IT RESOLVED that the RM of Sifton approves the Project Contribution Agreement for the Oak Lake S.O.S. Lighthouse program and that Deputy Reeve, Larry Wallace and the CAO are authorized to sign it.
CARRIED.

G. ACCOUNTS

MOTION: **R. Thiessen – D. Roulette**
2020-180 RESOLVED that the accounts paid of general account cheque numbers 7283 to 7366 and Direct Deposit payroll, and on-line payments, inclusive, from November 1 to November 30, 2020 in the amount of \$167,548.46 be approved.
CARRIED.

Councilor Stan Cochrane declared a conflict of interest and left the meeting.

MOTION: **L. Wallace – R. Thiessen**
2020-181 BE IT RESOLVED that Council approves Accounts Payable for cheque #7391 as approved by the Finance Committee.
CARRIED.

Councilor Stan Cochrane re-entered the meeting.

MOTION: **W. Davis – S. Phillips**
2020-182 BE IT RESOLVED that Council approves month-to-date Accounts Payable listing including cheques #7370 to #7390.
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MOTION: D. Roulette – M. Houston
2020-183 BE IT RESOLVED to approve the Financial Statements as presented.
CARRIED.

H. UNFINISHED BUSINESS

MOTION: R. Kenderdine – D. Roulette
2020-184 BE IT RESOLVED we set the Rural Municipality of Sifton Council Appointments for 2021 as listed in Schedule “A (Amended)”.
CARRIED.

MOTION: R. Thiessen – D. Roulette
2020-185 BE IT RESOLVED that Rural Municipality of Sifton hereby approved 2021 salaries and wages as listed in Schedule “A”.
CARRIED.

I. BY-LAW, POLICY & PUBLIC HEARINGS

MOTION: M. Houston – D. Roulette
2020-186 BE IT RESOLVED to enter into a Committee of the Whole for Public Hearing for Zoning By-Law.
CARRIED.

2:00PM David Houston entered the meeting. *No member(s) from the public in attendance.*
Public Hearing: Zoning Bylaw 1. ZONING MAP 1 of the Town of Oak Lake Zoning By-law No. 640, is hereby amended as follows: An area of land located south and east of Schwindt Street more particularly described as being located in Pt. Southeast Quarter Section 26, Township 9, Range 24 West of the Prime Meridian in the community of Oak Lake and shown outlined in a heavy solid line on the map attached hereto and marked as Schedule “A” of this By-law is hereby re-zoned: FROM: “UN”- URBAN NON-RESIDENTIAL ZONE to: “AL”- AGRICULTURAL LIMITED ZONE. No concerns or issues noted from this zoning amendment.

MOTION: S. Phillips – W. Davis
2020-187 BE IT RESOLVED that the Committee of the Whole be adjourned and that we resume to the former order of business
CARRIED.

MOTION: R. Kenderdine – R. Thiessen
2020-188 BE IT RESOLVED that By-Law No. 05-2020, Zoning Amendment, pass second reading.
CARRIED.

MOTION: D. Roulette – M. Houston
2020-189 BE IT RESOLVED that By-Law No. 05-2020, Zoning Amendment, pass third reading and that it be signed, sealed and delivered.
RECORDED VOTE: Druwe: For, Wallace: For, Thiessen: For, Davis: For, Phillips: For, Roulette: For, Cochrane: For, Houston: For, Kenderdine: For
CARRIED.

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J. GENERAL BUSINESS

MOTION: R. Kenderdine – S. Cochrane

2020-190

WHEREAS Section 10(1) of *The Municipal Councils and School Boards Elections Act* requires each Municipality to appoint a senior election official (SEO) who will be responsible to manage and Conduct all aspects of municipal elections;
 AND WHEREAS the municipality is required to establish the rate of remuneration for the SEO and election officials;
 NOW THEREFORE BE IT RESOLVED that Lon Turner is hereby appointed to position of SEO for the RM of Sifton;
 AND FURTHER BE IT RESOLVED that election officials will be paid the following rates of Remuneration to perform the duties as set out in *The Municipal Councils and School Boards Election Act* per year in the year of regular election or by-election; payable in full after election is completed:

<u>REGULAR ELECTION</u>	<u>BY-ELECTION</u>	<u>OFFICIAL</u>
\$600.00	\$200.00	SEO
\$300.00	\$150.00	ASSISTANT SEO
\$200.00	\$100.00	ENUMERATORS (ELECTION OFFICIALS)
\$200.00	\$100.00	POLL CLERKS (VOTING OFFICIALS)
\$250.00	\$125.00	DEPUTY RETURNING OFFICERS

AND FURTHER BE IT RESOLVED Council shall reimburse all election officials at \$0.55/km issued for mileage expenses, all meals up to \$50.00/day provided during election day and advanced polling, and any other election expenses as approved by Council.

CARRIED.

MOTION: S. Phillips – S. Cochrane

2020-190B

BE IT RESOLVED to give a \$50.00 gift certificate for Co-op to the RM full time and part time staff in lieu of a Christmas appreciation event;
 AND FURTHER BE IT RESOLVED to give a \$25.00 gift certificate to the Co-op to all the OL-S Fire Department Volunteers.

CARRIED.

MOTION: M. Houston – D. Roulette

2020-191

BE IT RESOLVED to approve the RM of Sifton Emergency Plan as presented.

CARRIED.

MOTION: S. Cochrane – M. Houston

2020-192

BE IT RESOLVED to request Technical and Financial Assistance from MWSB to undertake a sewer connection feasibility study evaluating options and costs to connect sewer lines from Cherry Point and Oak Lake Beach Resort to the RM of Sifton lagoon.

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MOTION: **S. Cochrane – R. Kenderdine**
2020-193 BE IT RESOLVED to approve entry into a one-year operating agreement for 2021 with the Government of Manitoba to provide Janitorial and Landscaping Services for the Oak Lake Provincial Park as outlined in Schedule “A”.
CARRIED.

MOTION: **S. Cochrane – S. Phillips**
2020-194 BE IT RESOLVED to go “in camera”.
CARRIED.

MOTION: **D. Roulette – M. Houston**
2020-195 BE IT RESOLVED to resume the former order of business and exit in camera session.
CARRIED.

K. NOTICE OF MOTION

L. ADJOURNMENT

- a. Adjourn by the Chair to meet again January 07th, 2021 at 8:30 a.m.

Reeve, Cyril Druwe

Chief Administrative Officer, Lon Turner